

**Zentrales Prüfungsamt
Promotionsausschuss
Dr. rer. pol.**

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Pursuant to the regulations governing doctoral studies last amended 26.6.2000, the following documents must be submitted in order to be admitted to the doctoral examination:

1. **Application form: “Application for admission to the PhD examination”**
(can be downloaded at www.zpa.uni-bremen.de)
2. Five bound copies of doctoral dissertation;
- 2.1 Declaration in writing to the effect that
 - the doctoral dissertation is the candidate’s own work without recourse to any unauthorised aids,
 - he/she used only such sources and aids as are included in the references, and
 - he/she made due reference to all the works either quoted or used as the basis for ideas.**This declaration is to be signed by the candidate and included at the end of each bound copy of the doctoral dissertation.**
Of the five copies, 2 are to be presented to the supervisor, 2 to the examiners and 1 is kept by the ZPA
3. In the event of group dissertations, the authorship of each contribution must be clearly evidenced:
Details of co-authors and form of cooperation,
Details of the applicant’s individual contribution to the overarching topic
4. A detailed resumé
5. List of academic publications, if any

The following documents must be additionally submitted in the event that the candidate is not enrolled as a doctoral student:

6. Evidence of having completed an academic degree programme of at least 8 semesters, involving studies in a discipline which may be considered relevant for the planned doctoral dissertation, (final examination certificate);
7. Evidence of having been awarded a first qualifying degree (*Diplom*, State Examination, *Magister*-, Bachelor-, Master degree – in every case to be certified and submitted in original and copy);
8. Written declaration as to whether and, if so, with what result the candidate had previously applied for admittance to a doctoral examination;
9. Pursuant to Article 5 (1), a declaration on the part of a professor belonging to either Faculty 7, 8 or 11 agreeing to act as examiner (this should take the form of a **detailed substantiated expert opinion**; it may also be the preliminary evaluated assessment of the dissertation)

The application for admission to the doctoral examination together with all necessary documents and the dissertation itself are to be submitted no later than **two weeks prior to the examination taking place**. Besides five bound copies of the dissertation, **all other documents are to be submitted in 6 copies** (1 original and 5 copies filed in prong fasteners).